

# **Updated Work Programme Health and Wellbeing Overview and Scrutiny Committee.**

## **BEGINNING OF THE MUNICIPAL YEAR 2010 /2011**

**(This is a rolling programme of work and should be taken with previous years' work.)**

It was agreed at the Overview and Scrutiny Chairs meeting to adopt the following procedure to allow the committee members to monitor their work programme. It is felt that the work programme should be a 'living' document and as such is intended to act as a guide for the Committee throughout the year, while providing the degree of flexibility needed to respond to any emerging or pressing issues as they arise. Committee members, and particularly the Chair, should have a major role in owning and managing the work programme.

The final item on the agenda for each Scrutiny Committee will be 'Review of the Committee Work Programme'.

It is suggested that there should be four short reports. I have attached the following reports:

### **REPORT 1 - Lists all the issues the committee agreed to include in their Work Programme:**

This report lists all items that have been selected by the Committee for inclusion on the work programme for the current year.

It also includes items, such as previous Panel Reviews, where recommendations have been made to Cabinet. It is important that the implementation of these recommendations is monitored. Otherwise there is no measure of the success of scrutiny.

For each item on the work programme, the report gives a description, an indication of how the item will be dealt with, a where possible a relative timescale for the work and brief comments on progress.

### **REPORT 2 - Suggestions for Additions to Work Programme**

The Work Programme for the Committee should be reviewed at each meeting. This will include members having the opportunity to ask for new Items to be added to the programme. This report will list any newly suggested items. Committee will then have the opportunity to agree (or not) for them to be added to the programme.

### **REPORT 3 - Proposed Outline Meeting Schedule for the Municipal Year**

The report lists those items which are likely to be on the meeting agenda. This will give the opportunity for Committee members to take a greater lead in organising their work programme.

### **REPORT 4 - Progress Report on In-Depth Panel Reviews**

This report will give a very brief update on progress / timescales for in-depth panel reviews which are in the 'ownership' of the Committee.

# Report 1

## MONITORING REPORT FOR HEALTH AND WELLBEING OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2010/2011

**(UPDATES IN RED)**

Date of item	Topic Description	How the topic will be dealt with	Comments on Progress	Complete
21 <sup>ST</sup> JUNE	Hospital Discharge Review/Discharge Turnaround Team	<u>Officer Report to Nov Meeting</u>	Further report due from the 'Discharge Turnaround Team' in Sept 2010. <b>This is now a priority item</b> <i>(These are all reports which have been outstanding for some time)</i>	June 2010?
21 <sup>ST</sup> JUNE	Transforming Adult Social Care	<u>Officer Report to JAN Meeting</u>	Further Officer Report to the committee – date to be agreed	tba
21 <sup>ST</sup> JUNE	Review of Performance Indicators on 'red' or 'amber.'  That the Committee look at those Performance Indicators either on red or amber and either deteriorating or not improving and requests more detailed reports on these and these be included in the Committee's work programme.	Detailed Officer Reports <u>Officer Reports to Nov, JAN &amp; March Meetings</u>		
21 <sup>ST</sup> JUNE	Prostrate Cancer in Wallasey and Moreton	Report by Joint Director of Public Health-		
21 <sup>ST</sup> JUNE	Alcohol Related Hospital Admissions	<u>Officer Report to Nov Meeting</u>	<b>This is now a priority item</b> <i>(These are all reports which have been outstanding for some time)</i>	
21 <sup>ST</sup> JUNE	Your Reason, your way- reducing smoking campaign.	<u>Officer Report to Nov Meeting</u>	<b>This is now a priority item.</b> <i>(These are all reports which have been outstanding for some time)</i>	
21 <sup>ST</sup> JUNE	VCAW "Out of hospital Scheme"	<u>Officer Report to Nov Meeting</u>	<b>This is now a priority item</b> <i>(These are all reports which have been outstanding for some time)</i>	

21 <sup>ST</sup> JUNE	Homelessness and Health report.	<u>Officer Report to Nov Meeting</u>	This is now a priority item (These are all reports which have been outstanding for some time)	
21 <sup>ST</sup> JUNE	The impact of the budget on services.	Officer Report		
21 <sup>ST</sup> JUNE	Chiropody services.	Officer Report		
21 <sup>ST</sup> JUNE	Report from health colleagues on the Coalition Government's changes to the health service	<u>Officer Report to JAN Meeting</u>		
9 <sup>th</sup> SEPT	<ul style="list-style-type: none"> <li>▪ Contracts for Personal Support Scrutiny of Forward Plan</li> </ul>	<u>Report from Mike Fowler to NOV Meeting</u>		
9 <sup>th</sup> SEPT	<ul style="list-style-type: none"> <li>▪ Personal Budgets Phase 3 Scrutiny of Forward Plan</li> </ul>	<u>Report from Francesca Tomlin to JAN Meeting</u>		
9 <sup>th</sup> SEPT	<ul style="list-style-type: none"> <li>▪ Third Sector Contracts Scrutiny of Forward Plan</li> </ul>	<u>Report from Maura Noone to JAN Meeting</u>		
9 <sup>th</sup> SEPT	<ul style="list-style-type: none"> <li>▪ Member Training Sessions.</li> </ul>	Member Support		
9 <sup>th</sup> SEPT	<p>The Committee received an update on its work programme, which included the proposed outline meeting schedule for the current municipal year.</p> <p>In addition to items on the Work programme already, the following items were added:.</p>			
9 <sup>th</sup> SEPT	1. A report on progress on payments to clients as identified in PIDA	<u>Report to JAN Meeting</u>		
9 <sup>th</sup> SEPT.	2. A report on diversification of services on offer in care homes to be incorporated into the report on contracts for personal support	Officer Report		
9 <sup>th</sup> Sept	3. The visit to talk to young people coming up to transition.			
9 <sup>th</sup> Sept	4. Progress to single sex wards - follow up report.	<u>Report to MARCH Meeting</u>		

9 <sup>th</sup> Sept	5. Explore the offer of training to members by NICE	Member Support		
1 <sup>st</sup> NOV	<p>The Committee received an update on its work programme, which included the proposed outline meeting schedule for the current municipal year. The Chair referred to the report on Homelessness and Health which would now be brought to the January meeting.</p> <p>In addition to items already on the programme, the following items were added:</p> <ul style="list-style-type: none"> <li>▪ A report on the impact of the Government's Comprehensive Spending Review and funding allocation for Wirral's Adult Social Services (January meeting).</li> <li>▪ A report on the number of applications for severance / EVR and how it would affect the Department (January meeting).</li> <li>▪ Follow up report on alcohol related hospital admissions (March meeting).</li> </ul> <p>The Chair referred to the CQC Working Group which would report back to the Committee in January and also that the Domestic Violence Panel had held its first meeting and would be meeting again at the end of November.</p> <p>Resolved – That the report and additions to the work programme be noted</p>	<p><u>Report to March Meeting</u></p> <p><u>Report to March Meeting</u></p>		
1 <sup>st</sup> NOV	Alcohol Related Hospital Admissions	<u>Officer Report to Nov Meeting</u>	<p><b>Minutes:</b></p> <p>The Director of Public Health submitted a report on the NHS Wirral Alcohol Programme which aimed to address alcohol-related harm, improve access to alcohol treatment services and reduce alcohol-related admissions.</p> <p>The programme sought to achieve the National Indicator to decrease the rate of alcohol related hospital admissions per 100,000 of the adult population by delivering the following initiatives:</p>	

			<p>Delivering developments in primary care screening and brief intervention</p> <ul style="list-style-type: none"> <li>▪ Increasing capacity in specialist alcohol treatment programmes</li> <li>▪ Increasing the capacity of community-based detoxification services (to help prevent re-admission)</li> <li>▪ Improve crisis management responses</li> <li>▪ Increase capacity in aftercare services</li> <li>▪ Provide interventions in the criminal justice services</li> <li>▪ Increase the provision of information and awareness raising</li> </ul> <p>The report included comparative data with neighbouring authorities and figures showing that the rate of admissions was slowing down.</p> <p>Responding to comments from Members both the Director and Dr Mukherjee stated that there was no doubt of the health effects of hazardous and dependent alcohol use leading to gastro-intestinal diseases, liver disease, cancer and cardio-vascular disease. They emphasised the need to make people aware of the dangers of alcohol abuse and of initiatives to reduce alcohol dependence.</p> <p><b>The Chair suggested that a follow up report could be brought to the March meeting of the Committee.</b></p> <p><b>Resolved – That the report be noted and a further report be brought to the March, 2011 meeting of this Committee.</b></p>	
1 <sup>st</sup> NOV	VCAW "Out of hospital Scheme"	<u>Officer Report to Nov Meeting</u>	<p>Minutes:</p> <p>The Chair informed the Committee that Karen Prior from Voluntary and Community Action Wirral had sent her apologies as she was unwell and unable to attend the meeting.</p> <p>The Committee received a quarterly report from Voluntary and Community Action Wirral (VCAW) on the 'Home from Hospital' service which during the months of July to September, 2010 had received 163 referrals.</p>	

			<p>These had resulted in 430 contacts, a contact being a home visit and a check that the client was alright.</p> <p>The Committee expressed its congratulations to VCAW for this valuable service and the Chair requested information on the possible capacity to extend the service further and of how much awareness there was of the service.</p> <p><b>Resolved – That the report be noted and the information on the service be requested from VCAW</b></p>	
<b>1<sup>st</sup> NOV</b>	<b>Your Reason, your way- reducing smoking campaign.</b>	<b><u>Officer Report to Nov Meeting</u></b>	<p><b>Minutes:</b></p> <p>The Director of Public Health submitted a report on the social marketing campaign, 'Quit Stop Wirral' which, in addition to the Stop Smoking Service, targeted smokers from deprived areas and those with routine and manual occupations who would not normally engage with NHS services. She gave details of the campaign which had so far engaged with 2389 people, 60% of whom were from areas of deprivation and responded to comments from Members.</p> <p><b>Resolved – That the report be noted.</b></p>	
<b>1<sup>st</sup> NOV</b>	<b>Contracts for Personal Support</b>	<b>Report from Mike Fowler to NOV Meeting</b>	<p><b>Minutes:</b></p> <p>The Interim Director of Adult Social Services submitted a report updating the Committee on progress to develop new outcome based contracts for personal support as part of the transformation of adult social services. These contracts covered Residential and Nursing Home Care, Supported Living and Personal Support provided to people in their own homes.</p> <p>The report focused on the changes to the existing service specifications in the context of managing the market and the broader transformation agenda for Adult Social Services</p> <p>The proposed changes were considered essential to improve safeguarding, value for money and offering more choices for people to enable them to take control over their lives.</p>	

			<p>The aim was to have the new contracts in place by 1 April 2011.</p> <p>The Director responded to comments from Members, in particular with regard to one of the current financial pressures being faced by the Council of the increasing number of older people who were previously self-funded and entered residential or nursing home care without a statutory assessment. The Council had no option but to offer financial support to these people when their resources ran out. The new contract would aim to limit this financial risk to the Council by encouraging providers to be assured private payers had sufficient funds to pay for their care for as long as they were likely to need it.</p> <p><b>Resolved - That the Committee note the progress in developing the new contracts for Residential and Nursing Home Care and Personal Support in people's own homes.</b></p>	
<p><b>18<sup>th</sup> JAN</b></p>	<p><b><u>WORK PROGRAMME</u></b></p> <p><b>The Committee received an update on its work programme, which included the proposed outline meeting schedule for the current municipal year. The Chair referred to the report on Homelessness and Health which would now be brought to the March meeting.</b></p> <p><b>A Member also suggested that a report be brought to the next meeting of the Committee on winter pressures and their effects on the department and the health service.</b></p> <p><b>Resolved – That the report and addition to the work programme be noted.</b></p>			

18<sup>th</sup> JAN

Transformation of Adult Social Services  
- Personal Budgets Project Phase 2  
Evaluation

Officer Report ref from Nov

The Interim Director of Adult Social Services submitted a report on the progress being made on personal budgets in Wirral. The report provided an evaluation of phase 2 and details of phase 3.

Responding to comments from Members, the Director and Heads of Service made the following points:

- The number of carers receiving an assessment had gone up as had the number of carers receiving support from the Department.
- It was important that all carers understood the impact of personal budgets and the involvement of carers in the Carers' Association and the Carers' Development Committee would help in this regard.
- Transition teams were being set up.
- The wording of future evaluation questionnaires would be looked at to ensure that there was no ambiguity in the questions.
- The Director and Mike Fowler, Head of Finance and Performance also responded on the issue of resource allocation and explained the points system. All points (after applying the weightings to the responses to the assessment questions) were given the same monetary value, which was currently £1.62, as agreed by Cabinet on 4 November, 2010 (minute 214 refers). The Council only funded up to 29 points, ie a maximum value of £46.98. Points above this would imply the individual might be entitled to other sources of income, such as Health funding and that this would initiate another assessment process. The maximum value of £46.98 was per day giving a maximum weekly figure of £328.86 per week.



			<p><b>Resolved – That the contents of the report and the current progress of implementing personal budgets in Wirral be noted.</b></p>	
<p><b>18<sup>th</sup> JAN</b></p>	<p><b><u>Presentation on Third Quarter Performance 2010/11</u></b></p> <p>The Quarter 3 Performance Report on activities relevant to Health and Well Being Overview and Scrutiny Committee is available to view in the web library and a presentation will be made by the Interim Director of Adult Social Services.</p> <p><b><u>This will incorporate a report on the impact of the Government’s Comprehensive Spending Review and funding allocation for Wirral’s Adult Social Services.</u></b></p>	<p><b>Officer Report ref from Nov</b></p>	<p><b>Presentation on Third Quarter Performance 2010/11</b></p> <p>Mike Fowler, Head of Service (Finance and Performance) gave a presentation on the progress made against the indicators for 2010/2011 in the third quarter and key projects which were relevant to the Health and Well-Being Overview and Scrutiny Committee.</p> <p>He referred to those performance indicators which had exceeded or met their target and expanded on those performance issues which weren't achieving on target, and the corrective action being taken to address them, these included:</p> <ul style="list-style-type: none"> <li>• Self Directed Support &amp; Personal Budgets</li> <li>• People supported with Assistive Technology</li> <li>• Safeguarding alerts dealt with in 24 hours</li> <li>• Safeguarding incidents closed within 28 days</li> </ul> <p>In respect of the financial position Mike Fowler outlined the key financial pressures and the budget efficiencies and actions in place to reduce the projected overspend which as at December, 2010 was £4.4m.</p> <p>Responding to Members’ comments Mike Fowler informed the Committee that Authorities had been lobbying the Government regarding the share of £1bn grant to be distributed via Personal Social Services element of the Formula Grant, although this grant was not ringfenced and the final settlement was due to be announced in February.</p>	

			<p>Kathy Doran, Chief Executive of NHS Wirral, informed the Committee that NHS Wirral would receive a ringfenced grant of £4.9m to support integration and the distribution of this would have to be agreed through a number of different agencies, including NHS Wirral, GP Consortia and the Department.</p> <p>Responding to comments, the Director outlined the need to review the position around appointing staff because of the increased need for assessment and indicated that there would be some flexibility for existing staff to increase their hours.</p> <p><b>Resolved – That the presentation be noted.</b></p>	
<p><b>18<sup>th</sup> JAN</b></p>	<p><u><b>Progress Report on Reimbursement in Relation to Public Disclosure Act 1998 (PIDA)</b></u></p>	<p><b>Officer Report ref from Nov</b></p>	<p>The Interim Director of Adult Social Services submitted a report which updated the Committee on the progress in implementing reimbursement to certain residents and former residents of Bermuda Road, Curlew Way and Edgehill Road following the agreement of Cabinet to the recommendations of this Committee. Of the 16 individuals, relatives of the 4 deceased people had received reimbursements; one person with capacity had received theirs; the department had been appointed deputy by the Court of Protection for one person without capacity and payment had been made.</p> <p>Since the report was written, Rick O'Brien, Head of Access and Assessment reported that two further court orders had been received by the Court of Protection so these two would also be paid and he outlined the progress made on the remaining cases.</p> <p>Sandra Gilbert, Chief Executive of Wirral Mind, which had provided an independent advocacy service for 10 of the individuals concerned,</p>	

			<p>Addressed the Committee and explained the work of Mind on this matter.</p> <p>In connection with the report, Councillor Mountney circulated a letter to the Committee, and the Chair then sought the advice of the Director of Law, HR and Asset Management's representative as to whether or not this should be considered in open committee. Vicki Shaw, Group Solicitor, advised that the matter should not be considered in open committee and that there should be further investigation into the matter before being brought back to a future Committee.</p> <p>Responding to further comments the Interim Director indicated that he would be happy to report back on matters regarding Balls Road. The situation regarding the appointment of families as deputies, which was the responsibility of the Court of Protection, he would clarify with Members, following consultation with Mind. With regard to any story in the Wirral Globe he was unable to comment, having neither seen it nor received any correspondence about it.</p> <p><b>On a motion by the Chair, it was – Resolved –</b></p> <p><b>(1) That the report be noted.</b></p> <p><b>(2) That Committee be informed as to when final reimbursements have been made.</b></p> <p><b>(3) That the Interim Director report on the matters in connection with Balls Road and the letter circulated by Councillor Mountney to a future meeting of this Committee.</b></p>	
<p><b>18<sup>th</sup> JAN</b></p>	<p><b><u>Transition Services</u></b></p>	<p><b>Update Report</b></p>	<p><b>Minutes:</b></p> <p>The Interim Director of Adult Social Services submitted a report which provided an up-date to the Committee on the development and</p>	

			<p>progress of transition services following the agreed formation in January 2010 of a joint Social Care Team of both Children and Adult Services staff to improve the experience of young people with learning disabilities as they moved from children's into adult services. A previous report was submitted to the Children's Overview and Scrutiny Committee on 2 June 2010 (minute 5 refers) on this topic.</p> <p>The new team, based within the Department of Adult Social Services at Westminster House, supported joint planning from the age of 14, had taken on the majority of social care casework responsibility from the age of 16, and continued a role until an appropriate point in the young person's life to pass onto a relevant service within the authority. Significant links had been established and developed with key partner agencies across the authority which was seen as further consolidation of a holistic service for young people with learning disabilities living in Wirral.</p> <p><b>Resolved – That the content of this report be noted and this Committee continues its support of the Transition Services Team and its future development.</b></p>	

## Report 2

### SUGGESTIONS FOR ADDITIONS TO WORK PROGRAMME FOR HEALTH AND WELLBEING OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2010/2011

Topic Description	Topic suggested by	How the topic will be dealt with	Estimated Completion Date
The Chair has requested a report to the work programme on the DH circular due October. This will give guidance on role and makeup of the new Health Watch, which will replace Links in 2012.	Chair	Cathy Gill will compile a report which analyses the content, probably for the Jan. Meeting.	
A report on the impact of the Government's Comprehensive Spending Review and funding allocation for Wirral's Adult Social Services (January meeting).	Meeting 1 <sup>st</sup> NOV	Officer report	
A report on the number of applications for severance / EVR and how it would affect the Department (January meeting).	Meeting 1 <sup>st</sup> NOV	Officer report	
Follow up report on alcohol related hospital admissions (March meeting).	Meeting 1 <sup>st</sup> NOV	Officer report	
The winter pressures and their effects on the department and the health service	March meeting	Officer report	

## Report 3

### PROPOSED OUTLINE MEETING SCHEDULE FOR THE MUNICIPAL YEAR HEALTH AND WELL BEING SCRUTINY COMMITTEE 2010/2011

Meeting Date	Topic Description
1st Nov 2010	◆ <b>Hospital discharge review from Discharge turn around team</b>
1st Nov 2010	◆ Alcohol related hospital admissions
1st Nov 2010	◆ <b>Your reason, Your way. Smoking reduction campaign</b>
1st Nov 2010	◆ <b>VCAW " Out of Hospital Scheme"</b>
1st Nov 2010	◆ Homelessness and Health
1st Nov 2010	◆ Contracts for personal support
1st Nov 2010	◆ Regular performance monitoring report
18 <sup>th</sup> Jan 2011	◆ Transforming Adult Social Care
18 <sup>th</sup> Jan 2011	◆ Regular performance monitoring report
18 <sup>th</sup> Jan 2011	◆ Progress on Transforming Adult Social Services " Options for Change"
18 <sup>th</sup> Jan 2011	◆ Follow up report on impact , locally, of Govt. spending plans across Health and Social Care
18 <sup>th</sup> Jan 2011	◆ Follow up report on impact, locally, of Govt plans for future of NHS as they are revealed and progressed
18 <sup>th</sup> Jan 2011	◆ Phase 3 personal budgets

18 <sup>th</sup> Jan 2011	<ul style="list-style-type: none"> <li>3rd Sector contracts</li> </ul>
18 <sup>th</sup> Jan 2011	<ul style="list-style-type: none"> <li>Report on payment to claimants indentified as a result of PIDA investigation</li> </ul>
18 <sup>th</sup> Jan 2011	<ul style="list-style-type: none"> <li>A report on the number of applications for severance / EVR and how it would affect the Department (January meeting).</li> </ul>
18 <sup>th</sup> Jan 2011	<ul style="list-style-type: none"> <li>Follow up report on alcohol related hospital admissions (March meeting).</li> </ul>
22 <sup>nd</sup> March 2011	<ul style="list-style-type: none"> <li>Report on Homelessness and Health will now be brought to the January meeting.</li> </ul>
22 <sup>nd</sup> March 2011	<ul style="list-style-type: none"> <li>Regular performance monitoring report</li> </ul>
22 <sup>nd</sup> March 2011	<ul style="list-style-type: none"> <li>Impact of changes to ILF</li> </ul>
22 <sup>nd</sup> March 2011	<ul style="list-style-type: none"> <li>Progress on achieving single sex hospital wards</li> </ul>
22 <sup>nd</sup> March 2011	<ul style="list-style-type: none"> <li>At this time we would hope to be able to report on Panel Work on Domestic Violence.</li> </ul>
22 <sup>nd</sup> March 2011	<ul style="list-style-type: none"> <li>Alcohol Related Hospital Admissions</li> </ul>
22 <sup>nd</sup> March 2011	<ul style="list-style-type: none"> <li>The Alcohol Scrutiny Report which the CYP Scrutiny did and asked to be looked at by our committee</li> </ul>
2011	<ul style="list-style-type: none"> <li>The Equality Framework, which Jackie Cross did a presentation on and has been referred to each Scrutiny Committee has been referred to the first meeting in the new Municipal Year.</li> </ul>
	<ul style="list-style-type: none"> <li></li> </ul>
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## Report 4

### PROGRESS REPORT ON IN-DEPTH PANEL REVIEWS HEALTH & WELL BEING OVERVIEW & SCRUTINY COMMITTEE

END OF MUNICIPAL YEAR 2009/2010 - START OF MUNICIPAL YEAR 2010/2011

Title of Review	Members of Panel	Progress to Date	Date Due to report back
<p style="text-align: center;"><b>Dementia Review</b></p>	<p>Councillors Ann Bridson (Chair) Sheila Clarke Denise Roberts Chris Teggin</p>	<p>Scope agreed. Planning of review is ongoing. 'Evidence' gathering meetings have commenced. Meetings have taken place with representatives of the Third Sector. A focus group involving carers was held at the Devonshire Centre (Age Concern)</p> <p><u>Update as at 16/02/10:</u> A number of managers and consultants have been 'interviewed' at Arrowe Park hospital and at Cheshire &amp; Wirral Partnership Trust. An individual meeting with a carer has been held. A meeting with Wirral NHS (PCT) has also been held. Further meetings with carer groups are also anticipated.</p> <p><u>Update as at 01/05/10</u> A 'focus group' with carers has been held. Further 'interviews' have been held with managers and consultants at Arrowe Park hospital and at Cheshire &amp; Wirral Partnership Trust.</p>	
<p style="text-align: center;"><u>2010 - 2011</u> <u>Continuation of Dementia Review</u></p>	<p>Ann Bridson to continue to Chair the review.</p>		



